



Holly Lake Ranch Association

Architectural
Control
Committee
(ACC)

Revised/Amended 7/2017
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Table of Contents

Architectural Control Committee (ACC)

I.	ARCHITECTURAL CONTROL COMMITTEE (ACC) SCOPE:	2
	A. Representation.....	2
	B. General Powers and Restrictions	2
	C. Building Permit Compliances	2
	D. Remedies for Non-Compliance: See Rules and Regulations.....	3
II.	ARCHITECTURAL CONTROL COMMITTEE (ACC) GUIDELINES:	4
	A. Construction Compliances	4
	B. Structures and Foundations.....	4
	C. Outbuilding(s) Compliances	5
	D. Roof Compliances.....	7
	E. Decks	7
	F. Fences	8
	G. Propane Tanks.....	9
	H. Outside Lighting	10
	I. Tree Removal.....	10
	J. Docks	11
	K. Storm Shelters-.....	11
	L. Residential Solar Energy Devices-	11
	M. Standby Electrical Generators-	11
	Building Permit Application.....	12-13
	Notarization.....	14

I. ARCHITECTURAL CONTROL COMMITTEE (ACC) SCOPE:

A. Representation

1. ACC Committee shall be composed of at least four (4) property owners. (Revised 4-2013)
2. In addition to weekly meetings, the ACC committee will meet monthly with HLRA General Manager and HLRA Board of Director's representative to review current issues. (Revised 4-2013)
3. Changes to the Architectural Guidelines must be submitted to the HLRA Board for approval.

B. General Powers and Restrictions

1. The intent of these guidelines is to define reasonable standards of appearance to assure aesthetic consistency and harmonious relationships for the residents of Holly Lake Ranch.
2. The ACC is authorized to require permits for new and/or exterior remodel construction compliance(s) via Building Permit(s) in accordance with Holly Lake Ranch Subdivision Restrictions as recorded at the Wood County Courthouse. All home construction, additions, outbuilding, roofing, siding, fences, propane tanks, storm shelters, generators, solar panels etc., must be approved by the ACC before construction begins and the approved Building Permit prominently posted before and during the project. Property owners are required to control erosion from their property prior to, during and after any construction. (Revised 2-2017)
3. To assure timely and accurate compliance during the Building Permit process, a member of the ACC or an agent of the ACC is authorized to follow up via site check(s) on all approved Building Permits issued.
4. ACC is authorized to utilize the following Discretionary Guidelines as stated in this document. (See HLR Subdivision Restrictions)
5. The ACC members are hereby declared harmless from all claims made by HLR property owners based on a request by such property owner for approval of a Building Permit, except for claims of fraud or criminal intent. All liabilities related to a request of any kind submitted to the ACC by HLR property owners shall be the responsibility of HLRA, except for claims of fraud or criminal intent.
6. When property is listed for sale, ACC shall have the right to inspect for compliance with Subdivision Restrictions and enforce any outstanding fines and liens. Where a current or previous non-compliance is identified and not corrected, or where non-compliance has occurred within four (4) years without ACC approval, ACC shall identify deficiencies and HLRA will notify seller of same, for inclusion in seller's Statutory Disclosure Document in accordance with Texas State Law, TX Property Code # S-5.01(A).

C. Building Permit Compliances

1. Building Permit applications are available at the Administrative Office or on the HLRA Website (www.hollylakeinfo.com) and approved Building Permit application must be filed at HLRA Office. Applicant must retain a copy of Building Permit Application. (Revised 4-2013)
2. Building Permit applications must include building plans, size and material specifications and plot plan showing the location(s) of proposed project(s).

3. Property boundaries and proposed construction site must be clearly marked on location. If at the end of the allotted six (6) months the job is not complete, an extension may be obtained and an additional fee may be charged.
4. Approved Building Permits must be posted at the project site, visible from the street. (Revised 4-2013)

D. Remedies for Non-Compliance: See Rules and Regulations

II. ARCHITECTURAL CONTROL COMMITTEE (ACC) GUIDELINES:

A. **Construction Compliances**

Construction is allowed Monday through Saturday, 7:00 am until dusk. Workers will only be allowed to enter onto Holly Lake Ranch after daylight and must cease any construction activity at dusk. Workers will not be permitted entrance on Sundays except for emergency situations. (Revised 4-2013)

Any part of a structure shall NOT be located nearer than to (10) feet to any interior lot line, except in the event of common ownership of more than one (1) lot, the combined area owned shall then be considered as one (1) lot for this purpose. (Revised 4-2013)

1. All fences must adhere to guidelines and require a written approved ACC Building Permit.
2. ACC shall have the authority to require compliance with property setback lines, utility easements and drainage structures around or through said property. The structure setback lines or easement (from street) are found on individual property plat documents. The lines may be relaxed by decision of the ACC if the distances, described above, are not feasible due to terrain and/or lot dimensions, and will not affect other homeowners. (Revised 2-2017)
3. Lots shall be used only for single-family residential purposes. No commercial activity shall be permitted on any lot.
4. Tree removal is limited to the extent necessary for the foundation site for construction, driveways and walkways. Additional tree removal will require an ACC approved Building Permit.

B. **Structures and Foundations**

1. Definition-Structure is a building, framework or other object that has been erected together from many different parts. Foundations are part of a building, usually below the ground, that transfers and distributes the weight of the building onto the ground.
2. An ACC approved Building Permit is required on all exterior improvements, additions, or exterior remodeling of existing residences. (Revised 2-2017)
3. Site Compliance(s)

Structures must be located within the area defined by the survey setback and building lines. No variance can be permitted on side or rear building lines that are adjacent to other homeowners' lots. Limited variances for property boundaries adjacent to HLR easements may be permitted if deemed not to affect other homeowners.

Structures must meet the ten-foot adjacent property line and street setback requirements. (Refer to Subdivision Restrictions, paragraphs 4 and 4.1) No variance will be granted on the ten-foot property line restrictions. A variance may be granted by the ACC on the street setback.

4. Structures attached to the primary residence must have the same type foundation as the residence with the exception of porches and decks. If the attached structure's roof is tied into the existing roof of the residence the foundation must be the same as the residence and tied into that foundation. (Revised 2-2017)

Structures attached to primary residence must be constructed with materials and finishes similar to the primary residence.

Enclosing and/or adding roof to an existing porch or deck may require a foundation upgrade.

5. Primary Residential Structures

All residential structures may be constructed on any lot in the subdivision, as long as they meet the required minimum number of square feet of heated living area in that section per Subdivision Restrictions. (Revised 4-2013)

All residential structures must have a foundation as specified in the Subdivision Restrictions document.

A residential structure may have a metal roof. Metal roofing must be a minimum of 26 gauge (0.217" thick) and have a documented factory finish warranty of 20 years that resists chalking or fading. The color of the metal roof shall be compatible to the structure. (Revised 9-2015)

C. **Outbuilding(s) Compliances**

1. Definition- Non-dwelling, **unattached** structures with a roof (garages, carports, sheds or storage buildings, workshops, greenhouses and gazebos). (Revised 2-2017)
2. All outbuildings require ACC approved Building Permit Applications including material and foundation specifications, and site plans that show property lines and regulated setbacks.
3. The number of outbuildings per residence is limited to two with written approval. A variance may be granted with ACC approval
4. Site Compliance(s)

Structures must be located within the area defined by the survey setback and building lines. NO variance can be permitted on side or rear building lines that are adjacent to other homeowners' lots. Limited variances for property boundaries adjacent to HLR easements may be permitted if deemed not to affect other homeowners.

Structures must meet the ten-foot adjacent property line and street set back requirements. (Refer to Subdivision Restrictions, paragraphs 4 and 4.1) No variance will be granted on the ten-foot property line restrictions. A variance may be granted by the ACC on the street setback, if deemed necessary.

5. Outbuildings should reasonably coordinate with the primary residence in color and/or trim, be harmonious with the neighborhood, and must be maintained by homeowner. (Revised 2-2017)
6. Outbuildings may be constructed on a lot adjacent to a lot containing the primary residence providing that the attached lot may not be sold as a single lot unless the afore mentioned outbuilding is removed. Subdivision Restrictions prohibit owning a lot with the outbuilding as the only improvement. (Revised 2-2017)
7. Outbuilding Construction (Revised 2-2017)
 - A. WOOD Outbuildings include storage buildings, shops, carports and garages.
 - 1) Floor must be concrete slab, asphalt or wood with concrete footings preferred. Carports may have gravel flooring.
 - 2) All framing including siding or roofing must have at a minimum, 2x4 studs or metal equivalent.
 - 3) If metal roofing is used it must be a minimum of 26 gauge (0.0217" thick) and have a documented factory finish warranty of 20 years that resists chalking or fading.
 - 4) Siding may be plywood, wood, T111, cement board or vinyl.
 - 5) Size restrictions mandate that any/all outbuildings must be less than 20% of the square footage of the main dwelling.
 - 6) All above ground buildings must be skirted.
 - 7) Outbuildings must be located and painted comparable to the main residence, be harmonious with the neighborhood and must be maintained.
 - 8) All structures must be accurately staked in actual position and property lines must be clearly marked.
 - B. STEEL Outbuildings including storage buildings, shops, carports and garages. Quonset Hut type structures will not be allowed. Manufacturer's data sheets must be provided
 - 1) Floor must be concrete slab, asphalt or wood with concrete footings preferred. Carports may have gravel flooring.
 - 2) Framing for steel members shall be constructed so as to stand alone for support. (No steel framing that has to have roofing and/or siding for structure support will be allowed)
 - 3) Metal roofing must be a minimum of 26 gauge (0.0217" thick) and have a documented factory finish warranty of 20 years that resists chalking and fading.
 - 4) Metal siding must be a minimum of 29 gauge (0.0172" thick) and have a documented factory finish warranty of 20 years that resists chalking or fading. If siding is applied vertically it should resemble T111 or board and batten siding. If siding is applied horizontally it should resemble wood or lap siding.
 - 5) Size restrictions mandate that any/all outbuildings must be less than 20% of the square footage of the main dwelling.
 - 6) All above ground buildings must be skirted.
 - 7) Outbuildings must be located and painted to be comparable to the main residence, be harmonious with the neighborhood and must be maintained.
 - 8) All structures must be accurately staked in actual location and property lines must be clearly marked.

- C. Allowable Outbuilding Materials
 - 1) Wood
 - 2) Metal (steel only)
 - 3) Composites
 - 4) Standing Seam (non-exposed fasteners and siding having the appearance of wood.)
 - 5) Small vinyl kit storage, playhouses and greenhouses may be permitted.
 - 6) Masonry, brick, stone or concrete
- D. Prohibited Outbuilding Materials
 - 1) Canvas, plastic sheeting or fabric temporary structures
 - 2) Metal carports or RV storage buildings that are not constructed of STEEL. (Except in Section 3 and Airpark.)

D. Roof Compliances

1. Existing Roof Replacement or Repair not subject to Building Permit process except if replacing with a different type of material. (Wording Revised 9-2015)
 - A. To be exempt from the Building Permit Process, material must be similar to existing roof and color must coordinate with other structures on the lot.
 - B. Shingle or other types of roofing being replaced with metal require an approved ACC Building Permit (Wording Revised 9-2015)
 - C. ACC determines whether color is harmonious with neighborhood.
 - D. Must be the standing seam configuration or “R” Panel
 - E. Must be constructed of 26 gauge (0.0217”) or heavier thickness and have a long-life factory finish of 20 year or more (Revised 4-2013)

E. Decks

1. Definition: Decks are considered to be flat wooden structures supported by blocks or posts, with or without a roof. If a roof is proposed to be tied into the existing residential roof, a foundation upgrade equal to the residential foundation will be required. (Revised 2-2017)
2. Requires an approved ACC Building Permit.
3. Decks may be attached to primary structure or freestanding.
4. The roof, if composite or metal, must match or coordinate with the roof of the primary structure. Decks may have a trellis (pergola) style roof.

F. Fences

1. Definition: A fence is defined as any enclosure or barrier intended to contain, protect, or decorate. It is the intent of these rules to define reasonable standards of appearance and placement to assure aesthetic consistency and harmonious relationships for the residents of HLR. If a property owner owns additional adjacent lots a permit may be issued allowing fencing of the adjacent lots at the discretion of the ACC. (Revised 2-2017)
2. All fences require an ACC approved Building Permit and must be maintained by owner.
3. Dimensions and placement
 - A. Fence height must not exceed 48 inches above the ground.
 - B. Security or containment fence must be no closer to the street than the back corner of the house. They may connect to the back corners of the house and extend outward to the side property lines (PL), rearward to the back PL, and across the back of the property to the far side PL.
 - C. Decorative fencing (split rail, wrought iron, picket etc.) permitted to the property line but inside the street setback line. The setback requirement may be relaxed on a case-by-case basis by the ACC.
 - D. Fence permits for lots bordering directly on the Holly Lake Golf Course must specify either chain link or wrought iron (or aluminum with the appearance of wrought iron) in **black only**. (Revised 2-2017)

Such fence material must be no higher than four-feet. In considering such applications, the ACC has the authority to require minimum set-back of such fence of at least 10-feet from golf course property line and will take into consideration any natural buffers or barriers (such as trees) and relationships of proposed fence line to adjoining properties. Future replacement of any fence currently on golf course lots must conform to this guideline when submitting a permit application for the replacement of such fence. (Revised 3-2014)

- E. Electric fence may be used for small areas at the rear or side of residence using commercial electric fence for livestock intended for that purpose.
- F. Placement of all fences must not detract from the appearance of the property as viewed from the street or neighboring property.
- G. Privacy fencing only allowed on that portion of lot(s) which backup to non-HLR property. These include board on board or shadow box fences. (Revised 2-2017)
- H. Temporary fencing for gardens, trees, shrubs. (Revised 2013)
 - 1) Coated chain link or wire mesh (brown, black or green) or deer netting material.
 - Netting fences up to eight feet (8') permitted
 - 2) Galvanized posts are prohibited
 - 3) Prohibited temporary fencing:
 - Chicken wire
 - Barbed wire
 - Orange Hazard Net
 - Single strand wire, rope, cord
 - Hog wire

- Field fencing
- Uncoated/unpainted galvanized wire

4. Fence Materials

A. Acceptable (Amended 6-20-17)

- 1) Chain link coated/painted brown, black or green (Revised 4-2013)
- 2) Split rail
- 3) Vertical wood planks must have minimum 2” space/gaps between boards (Revised 4-2013)
- 4) Decorative fence fencing (split rail, wrought iron, picket)
- 5) Electrical Fencing (Revised 3-2014)

B. Prohibited (Amended 6-20-17)

- 1) Wooden stockade or privacy fences without gaps between boards
- 2) Galvanized chained link
- 3) Non-coated wire mesh
- 4) Barbed wire
- 5) Concrete blocks with poles through holes
- 6) Plastic webbing
- 7) All welded wire field fencing including but not limited to wire mesh, hog wire, poultry wire, goat wire etc.
- 8) Any other materials not on the list of Acceptable Fence Materials

G. Propane Tanks

1. Purpose: These restrictions control the size and location of propane tanks, to insure safety of installation, and to insure emergency responders can quickly locate tanks.
2. An approved ACC Building Permit is required prior to installation. All tanks must be installed by licensed propane professional. Installer’s certification must be on file at HLRA office.
3. Propane tanks must have a capacity not to exceed 250 gallons.
4. Propane tanks are not required to be buried but must be at least ten feet (10’) from any interior lot line and be within the building setback. Distances from structures to be determined by licensed installing professional. All installations must be adequately screened as determined by the ACC. (Texas property code 202.019)
5. Blue Reflectors are Mandatory for Fire Safety

Propane tanks which are buried, must be marked with a stake 3-4 feet high with a blue reflector at or near the top of the stake. The reflector must be positioned to reflect a light from the street. It is the responsibility of the property owner to maintain the stake and reflector. (Revised 2-2017)

A blue reflector must be installed on the street surface directly in line with the position of the tank on the lot. Holly Lake Volunteer Fire Department (HLVFD) Chief will install the street reflector after receiving a copy of the approved Building Permit. HLRA Administration is responsible for maintaining an adequate supply of blue reflectors for re-installing reflectors when streets are resurfaced. The reflector must be 1-2 feet from the lot-side edge of the street.

H. Outside Lighting

1. Definition: Outside lighting is all lighting on the exterior of the residential structure and/or on the owners' property.
2. Purpose: The intent of the regulation is to avoid undue illumination of areas off the owner's property. Objectionable exterior lighting includes continuous nighttime illumination that poses a nuisance to the neighborhood and/or possible driving hazard. It is the property owner's responsibility to insure outside lighting adheres to the guidelines.
3. High intensity lights intended for wide area illumination are not permitted. This includes mercury vapor, sodium vapor, lights mounted on utility poles or lights mounted high above ground level.
4. Low intensity nighttime security lights, on timers or motion sensors, are permitted. Side shielding may be required to prevent undue lateral illumination.
5. Outside flood/spot lights are permitted, but must not be on photocell controls or otherwise left on throughout the nighttime hours, unless aimed or side-shielded to prevent undue lateral illumination.
6. Motion detection lights (flood or spot) must be aimed or side-shielded to prevent undue lateral illumination.

I. Tree Removal

1. Tree removal requires ACC approved Building Permit with limited exceptions. Prior to approval, homeowners must clearly mark trees selected for removal and property line. The approved Building Permit must be clearly posted during the removal process. All approved trees will be marked with ACC approved tape. (Revised 2-2017)

Tree removal requiring compliance include:

- A. Diseased Trees which have areas without foliage, while elsewhere there is green foliage. Trees that are showing bare limbs and no obvious new growth. Trees which appear sick as compared to other, nearby trees of the same species.
- B. Hazardous Trees which could pose potential injury to occupants, vehicles and/or structures due to location and/or sizes. These include trees which may damage foundations, driveways, walkways or septic systems. (Revised 2-2017)
- C. Vehicle Access-Trees can be removed to create unimpeded egress access (e.g. driveways) from street to garage adequate for access by emergency vehicles (e.g. fire trucks). Plus, appropriate parking area at the residence.
- D. Construction Site Tree Removal
 - 1) Prior to the construction of any/all structures, outbuildings and/or other site improvements the construction footprint and property lines must be defined at the site and attached to the Building Permit application. Tree removal within that footprint is implied. Include area of foundation, driveways and walkways for reasonable access.
 - 2) All tree removal(s) outside the construction footprint must be clearly marked at the site and defined in the Building Permit application and noted on the plot plan.
 - 3) During construction, resubmit for approval, any/all changes on construction documents and tree removal Building Permit application.

E. Compliance Exception(s) include:

- 1) Dead Trees showing no evidence of any live foliage or live wood under bark, with bark falling off or with leaves falling off out of season, DO NOT require Building Permits for removal.
- 2) Small Trees that are less than two (2) inches diameter and measured from base up to two (2) feet, DO NOT require Building Permits for removal.

J. Docks

1. An ACC approved Building Permit must be issued by the ACC prior to construction of any dock (pier). For exceptional circumstances, the ACC has authority to grant a Building Permit for a second dock.
2. Docks shall not project more than 25 feet into the water from shoreline. The ACC may permit docks projecting further than 25 feet to reach a navigable water depth of three (3) feet.
3. Length of dock parallel to shoreline shall be no more than 25 feet.
4. No part of dock shall be less than ten (ten) feet from adjacent property lines as projected into the water.

K. Storm Shelters-

Storm Shelters may be installed but must be inside the building set back and at least 10 (ten) feet from the side or rear property lines. All installations must be adequately screened from view as determined by the ACC.

L. Residential Solar Energy Devices-

Solar energy devices may be installed upon the roof of a residence or in the yard of a residence. (Texas Property Code 202.010)

1. If installed upon the roof it may not have a top edge that extends higher nor wider than the roofline and must conform to the slope of the roof.
2. Frames, support brackets or visible piping or wiring must be in a silver, bronze or black tone commonly available in the marketplace
3. If located in a fenced yard or patio area, it must be lower than the allowable fence height and be adequately screened from the view of neighboring properties or the road as determined by the ACC.

M. Standby Electrical Generators-

Standby electrical generators may be installed with a permit if the installation is made by a licensed contractor. All electrical connections, all fuel connections and fuel tanks must comply with rules and standards promulgated and adopted by the Texas Railroad Commission and all other applicable governmental health, safety and electrical codes. Such standby electrical generators, electrical lines and fuel lines must be maintained in good condition. Adequate screening from neighboring properties and the road must be provided as determined by the ACC. (Texas Property Code 202.019)



Holly Lake Ranch Building Permit Application

(It is the owner's responsibility to keep and maintain a copy of their permit.)

Please fully complete the application to expedite approval process.

All fences, structures and improvements to properties require marking/staking prior to ACC approval.

Refer to ACC Guidelines either online, Administration Office, or Committee member.

Date of Application ___/___/___ Amount Paid \$ _____
 Property Owner _____ Section _____ Lot _____
 HLR Address _____ Day Phone # (____) - _____
 Other Address _____ Alternate # (____) - _____
 Contractor Name _____ Work Phone # (____) - _____
 Contractor's Signature _____ Contractor's Phone _____

Permit Information

1) Prior to ACC approval, property MUST be marked/staked to indicate:

- a. Property (Plat) Boundaries.
- b. Location(s) of proposed; Structure(s), Outbuilding, Addition/Enclosure, Driveway, Deck, Fence, and/or Propane Tank.
- c. Address or Lot/Section must be posted at location.

2) Building Permit Application for:

House Storage Building Carport Garage
 Roof Concrete Slab/Driveway Dock/Pier Addition/Enclosure
 Deck Pool Storm Shelter Stand by Generator
 Solar Panels
 Irrigation System (Back Flow inspection form and Dual Check Valves required by water department) Fence Propane Tank
 Live Tree Removal Number of Live Trees Other (explanation) _____

3) Building Permit Details:

Square Feet Under Roof _____ s/f	Total Square Feet Under Roof Heated _____ s/f
Roof _____ / _____	Siding _____ / _____
Material _____ Color _____	Material _____ Color _____
Masonry _____ / _____	Fireplace _____ / _____
Material _____ Color _____	Material _____ Color _____
Foundation (turn page over for details)	
<input type="checkbox"/> Reinforced Concrete Slab <input type="checkbox"/> Reinforced Concrete Pier and Beam	
Fence _____ / _____	Deck _____ / _____
Material _____ Color _____	Material _____ Color _____
Driveway _____ / _____	Culvert <input type="checkbox"/> Concrete <input type="checkbox"/> Metal <input type="checkbox"/> Plastic
Material _____ Color _____	(20" diameter and 20' length unless approved)
All private driveways must create a 2' separation from HLR roadway. Optional, HLRA fee to connect Private Driveway HLR roadway is \$50.00.	Culverts are required, unless waived by ACC
	Waiver approved _____, ___/___/___

For Use by Architectural Control Committee

Final Plans: ___/___/___ Approved ___/___/___ With Conditions ___/___/___ Disapproved
 Reason for Disapproval or Conditions: _____

The Architectural Committee

Dale Kelley _____ Liz Smith _____ Betty Buckmaster _____
 Chuck Bahr _____ Chuck Davis _____ (Turn page over for additional information)

Holly Lake Ranch Building Permit Application Compliances

Please complete to expedite approval process.
Refer to ACC Guidelines via Web site, Administration Office, or Committee member.
Questions? Call HLR Association 903-769-3646

- A. **The ACC (Architectural Control Committee) meets every Wednesday at 9:00 a.m.** Building Permit Applications must be received no later than Tuesday, 5:00 p.m. in HLR Administration office.
- a. ACC members are voluntary HLR residents. ACC members are not licensed Building Inspectors. HLR homeowners are encouraged to hire professional inspectors during the construction process to ensure adequate foundation elevation to address flood plane areas.
- B. **An approved Building Permit must be filed with HLR Administration prior to any lot clearing or the start of construction.** HLR Security will prevail for non-compliance of HLR Rules and Regulations; fines may be assessed, subcontractors may be prevented from access.
- C. **Approved Building Permits are required for;** Structures, Foundations, Outbuildings, Roof style changes, Decks, Fences, Propane Tank, Outside Lighting, Tree (live) Removal, and Docks/Piers.
- D. **Building Permit Fees** for total square feet:
- | | |
|---|-------------------|
| a. Under Roof of House, Garage, and Detached Garage | \$.60 per s/f |
| b. All other covered structures | \$.30 per s/f |
| c. Non-covered structures (decks/piers, fences), irrigation system, solar panels, propane tank, stand by generator, storm shelter | \$30.00 flat rate |
| d. Re-roofing, live tree removal, driveway, patio | No charge |
- E. **The Building Permit is valid** for six months after approval and must be prominently displayed on property. If at the end of the allotted six (6) months, the job is not complete, an extension may be obtained and an additional fee may be charged.
- F. **Building Permit applications for Buildings/Structures must include;**
- a. One full set of plans;
- Elevation and plot plans
 - Floor plans
 - Foundation* plans
- * HLR foundations that are covered by a roof, whether new or attaching to existing foundation, require compliance with subdivision restrictions.
- Roofing and siding materials list
 - Plot plans showing the location(s) of proposed projects
- b. Address or Lot/Section must be posted at location.
- c. Property MUST be marked/staked to indicate:
- Property (Plat) Boundaries.
 - Sites of building/structure to include driveway, and walkways.
- G. **Contractor/Property Owner Responsibilities:**
- a. Construction site requires; regularly emptied dumpster and at the end of day is litter free/safe.
 - b. Provide on-site restroom for their employees.
 - c. Damages to HLR roads and areas used by contractors.
 - d. Adhere to all traffic signs and speed limits.
 - e. Request for all fences must be accompanied by a picture of the proposed fence.

I agree with the above requirements.

Signature of Property Owner

_____/_____/_____
Date

Revised March 2017

State of Texas

County of Wood

THIS INSTRUMENT WAS ACKNOWLEDGED, AND BEFORE ME PERSONALLY APPEARED, HARTZEL BLACK, JIM SHAW, RODNEY DUPLECHAIN, BELINDA FLOWERS, ON THIS _____ OF JULY 2017.

HARTZEL BLACK

JIM SHAW

RODNEY DUPLECHAIN

BELINDA FLOWERS

DANNY OUMET

_____ Personally known or _____ Produced _____ as identification.

Notary Public Signature

Notary Public, State of Texas